



STAUNTON CITY SCHOOLS: School Year 2020-2021
EMPLOYEE CALENDAR (revised 10-14-2020)
 Employee groups will not report to work during the specified periods noted below (*Excludes SOP)

Employee Group/Contract/Notification Length	SCHEDULED DAYS (Work Days-please see below)	FSLA Exemption Status - Hours/Day	Independence Day July 3, 2020	Labor Day September 7, 2020	Election Day November 3, 2020	Thanksgiving Holiday November 24-27, 2020	Winter Break December 21-January 1, 2021	Dr. Martin Luther King, Jr. Day January 18, 2021	Spring Break March 29-April 2, 2021	Memorial Day May 31, 2021
180 contract days: 8/4/2020 - 5/20/2021 Bus Drivers & Bus Aides	180	NE 4-7	n/a	1	1	4	10	1	5	n/a
183 contract days: 8/14/2020-5/21/2021 Cafeteria Workers	181	NE 6.5-8	n/a	1	1	4	10	1	5	n/a
186 contract days: 8/10/2020-5/21/2021 Cafeteria Managers	182	NE 8	n/a	1	1	4	10	1	5	n/a
186 contract days: 8/3/20 - 5/21/2021 Instructional Assistants	186	NE 7.0-7.25	n/a	1	1	*5	10	1	5	n/a
190 contract days: 8/3/2020 - 5/21/2021 Clinic Assistants & SL Interpreter: * start/end date will vary depending upon assigned work days	190	NE 8	n/a	1	1	4	10*	1	5	n/a
200 contract days: 8/3/2020-5/21/2021 Teachers, SLP, Counselors & (Nurses: 7-27)	188	E	n/a	1	1	4	10	1	5	n/a
210 contract days: 7/20/2020-6/9/2021 Counselors (M.S.), AT, Teacher & Psychologists	210	E	n/a	1	1	4	10	1	5	1
210 contract days: 7/20/2020-6/9/2021 Secretary (High and Middle School)	210	NE 8	n/a	1	1	4	10	1	5	1
220 contract days: 7/13/2020-6/16/2021 Counselors (H.S), Teachers, Assistant Principals, SL & Instructional Coach	220	E	n/a	1	1	4	10	1	5	1
220 contract days: 7/13/2020-6/16/2021 Secretaries	220	NE 8	n/a	1	1	4	10	1	5	1
240 contract days: 7/1/2020- 6/30/2021 240 CONTRACT DAY EMPLOYEES*	240	*	1	1	1	4	10	1	5	1
<p>*240 CONTRACT DAY EMPLOYEES (EXEMPT): Principals, Assistant Principals, Program Director, Central Office Administrators/Supervisors, Activities Director & Director of Guidance-high school.</p> <p>*240 CONTRACT DAY EMPLOYEES (NON-EXEMPT): Secretaries, Registrar, Technology Support Technicians, Bookkeepers, Maintenance Workers, Custodians & Coordinators of Maintenance/Transportation. All 240 contract day non-exempt employees work 8 hours/day exclusive of a 30-minute meal break.</p>										
<p>ASSIGNED WORKDAYS:</p> <p>*186 day-Instructional Assistants: IA do not work 11-2-20 & 11-23-20; Workday is scheduled for 5-21-2021</p> <p>*190 day-Clinic Assistants and SLI: Workday is scheduled for 5-21-2021 & 2 (SLI) and 1 (CA) assigned day(s)</p> <p>183 day-Cafeteria Workers: As assigned by supervisor</p> <p>186 day-Cafeteria Managers: As assigned by supervisor</p> <p>200 day-Employees: See 2020-21 Academic Calendar</p>										
<p>MISCELLANEOUS EMPLOYEE INFORMATION:</p> <p>Incident Weather: All administrative staff and 12-month employees work the days central office is open regardless of school closings unless otherwise indicated by Superintendent.</p> <p>Early Release Days: ALL employees will work their contracted hours, if applicable.</p> <p>***The 2020-2021 school calendar includes 171 students days. In the event no inclement weather occurs resulting in school closing, both student days may become a non-workday. In the event of unanticipated school closings, identified holidays and teacher workdays may become student days. Any change in school calendar is subject to school board approval.</p> <p>****FSLA Exemption Status: NE=Non-exempt employees/E=Exempt Employees</p>										