The Staunton City School Board convened in City Council Chambers on Monday, March 14, 2016 at 6:00 p.m. with the following members present:

- Mr. Robert Boyle
- Mrs. Amy Darby
- Mr. Joel Grogan
- Ms. Laura Kleiner
- Mr. William Lobb, Vice-Chair
- Mr. Ronald Ramsey, Chair
- Dr. Linda Reviea, Superintendent
- Mrs. Brenda R. Lovekamp, Clerk

I. CALL TO ORDER
Mr. Ramsey called the meeting to order.

II. PLEDGE OF ALLEGIANCE
Mr. Ramsey led the audience in reciting the Pledge of Allegiance.

III. AWARDS, RECOGNITIONS AND PRESENTATIONS
- Dr. Jelisa Wolfe, Executive Director of Student Services, introduced Susan Elliott, lead teacher at the preschool program at Dixon Educational Center, David Campfield, art teacher, and a group of preschool students. The students demonstrated how they are incorporating math and art skills in the afternoon art program with Mr. Campfield.

BREAK
The School Board took a five-minute break to greet those who were recognized or provided presentations to the School Board.

Mr. Ramsey welcomed Mr. Obenschain as the liaison from City Council.

IV. REPORTS
A. Reports from Superintendent
- Expressed appreciation to senior staff, school staff members and the community for the input provided during the budget development process.
- Thanks to the School Board for its investment into this budget. Reminded of the joint meeting with City Council on April 14 to review the budget.
- Announced that work continues on the merger of the human resources departments of the City and the school division, with Mr. Venn heading the department.
- Reminded that March 25 is now a make-up day with a 2-hour early release. Hoping the worst of winter weather is behind us at this point.
- Reminded that the writing component of SOL testing is taking place this week.
- Indicated that Mrs. Colvin would be presenting a balanced FY17 budget tonight during the finance report. Continuing to watch action on a number of bills pending at the Governor’s office that could have impact on the schools.
- Attended a meeting in Richmond last week to continue the work on the revised profile of the Virginia high school graduate.
- Thanked staff for their hard work and wished everyone a relaxing spring break.

B. Reports from School Board Members

Mr. Boyle reported as follows:
- Enjoyed the McSwain economics fair.
- Pleased to have been able to serve as a judge at the Shelburne spelling bee.
Enjoyed judging the recent forensics event at Lee.
Read to several groups of students at Ware for the Dr. Seuss reading event.
Visited Shenandoah Valley Juvenile Center and heard a presentation by guest author who presented to both students and staff.
Toured Lee with a citizens’ group.

Mr. Grogan reported as follows:
- Great experience judging the Shelburne spelling bee.
- Also judged forensics event at Lee.
- Visited McSwain, Lee and Shelburne.
- Lots of work this month on the budget.
- Appreciated the joint meeting with City Council last month. Looking forward to another joint meeting with Council soon.

Ms. Kleiner reported as follows:
- Thank you to all who provided input on the budget – very helpful to the Board.
- Attended a recent JV softball game.
- Visited and volunteered at CCCA recently – very impressive work being done there.

Mrs. Darby reported as follows:
- Attended recent Lee Leaders meeting.
- Also participated in the citizens’ group tour of Lee.
- Read to two classes at Ware for Dr. Seuss Week.
- Visited Dixon Education Center.
- Attended bookfair at McSwain.
- Judged the forensics meet at Lee.
- Enjoyed the winter sports banquet at Lee – great turnout for this event.

Mr. Lobb reported as follows:
- Great tour of Lee – very informative for those participating.
- Judged forensics event at Lee.
- Read to 2 classes at Ware – great fun.
- Visited Bessie Weller, McSwain and Lee.
- Attended the bookfair at McSwain.
- Enjoyed the meet-the-team night for spring sports.
- Attended very informative meeting at Shelburne for students and parents.
- Thank you to staff for the great job.
- Attended awards program in Richmond last week where the Opportunity is Knocking event was recognized as a first place winner.
- Thank you to all staff as everyone is working hard to help students to have a strong finish to the school year.

Mr. Ramsey reported as follows:
- Participated in many of the events that have already been mentioned.
- Reported that he will be attending the upcoming Genesis Board meeting.
- Will participate in quarterly meeting of the VSBA Board of Directors.

V. UPDATES AND INFORMATION
A. Finance Update by Mrs. Jeanne Colvin, Director of Finance
Mrs. Colvin presented the monthly finance report for the month of February. She noted that the finance report reflects that the Department of Education overpaid Staunton $1.7 million due to a glitch in their new software system. These funds will be repaid and will therefore impact the February and March finance reports.
She provided a report on the FY17 budget, with the previous deficit of $736,600 now balanced. She reviewed the briefing provided, showing the steps taken to balance the education fund deficit. A copy of the briefing is attached to these minutes. Mrs. Colvin reminded that the School Board would be meeting with City Council in a work session on April 14 at 5:30 p.m. to review the budget, and that the total City and school division budget was slated to be approved by City Council on April 28.

The Board asked for clarification regarding the technology position at Shelburne that was not funded. Dr. Reviea clarified that this budget has no reduction in force and that the additional technology position was a request from Shelburne that was not being funded.

B. Operations Update by Mr. Earl McCray, Director of Operations
Mr. McCray provided an update on the work of the maintenance and transportation departments for the previous month. He provided the following report on additional projects:
- All LED lights have been installed at Shelburne.
- Parking lot lights at Lee are installed. Some adjustments still being made.
- VERSATRANS Software training is upcoming in April. This new routing software will be used to help provide more efficient transportation services.
- Plans underway to install LED lights at Bessie Weller.

C. Instructional Update by Dr. Michael Ormsmith, Instructional Supervisor
Dr. Ormsmith explained that the BRCC Career Pathways Consortium had awarded a small grant to Lee High School. He introduced career coach, Mr. Brett Peters of Lee High School. Mr. Peters introduced two students who have been working with him on the Leeway Bikes project which was funded by this BRCC grant. Mr. Peters explained that they work on this project during the PLUS block period and any student who does not need to use the time for academic help may join in this project. The group works to refurbish old, donated bikes to good working condition and either donates the bikes to community organizations or sells them to help purchase supplies to continue the project. He further explained that this project allows the students to use critical thinking skills to find different ways to solve problems and make repairs, all while practicing lots of patience.

D. Shelburne Middle School Programming Update by Mrs. Jennifer Morris, Principal
Mrs. Morris provided a report on technology integration at Shelburne. She explained that the Shelburne staff have been working on this proposal for two years to create a curriculum that would integrate technology into the 8th grade curriculum. She explained that to accomplish their plan, Shelburne administration and staff are proposed that the school day at Shelburne be extended by 12-15 minutes to allow all 8th graders to have a technology class integrated with their physical science class. This additional time would provide additional instructional time for core classes in 6th and 7th grades as well.

VI. CONSENT AGENDA
Mr. Ramsey invited Board members to review the items listed on the consent agenda and indicate if there were any of those listed that the Board would like to vote on separately.

On a motion by Ms. Kleiner, seconded by Mr. Lobb, the Board unanimously approved the following consent agenda items:

- Minutes of:
  - February 8, 2016 meeting and work session,
  - February 11, 2016 joint work session,
  - February 22, 2016 work session, and
  - March 7, 2016 Public Hearing on FY17 Proposed Budget.
- Personnel Actions as per attached exhibit
• Field Trip Requests for:
  o Robert E. Lee High School Wrestling Team to travel to State Tournament in Salem, VA, February 18-20, 2016
  o Robert E. Lee High School Family Career and Community Leaders of America (FCCLA) to travel to the State Leadership & Recognition Conference in Virginia Beach, VA, April 7-10, 2016
  o Robert E. Lee High School Career & Technical Education (CTE) Department to travel to a STEM Conference in Washington, D.C., April 15, 2016
  o Robert E. Lee High School Future Business Leaders of America (FBLA) to travel to the State Leadership Conference in Reston, VA, April 8-10, 2016

VII. ACTION ITEMS
A. Approval of FY2017 School Division Budget
   Dr. Reviea requested the School Board approve the proposed school division budget reviewed by Mrs. Colvin earlier in the meeting. Dr. Reviea noted that the proposed budget is now balanced.
   
   On a motion by Mrs. Darby, seconded by Mr. Boyle the Board voted unanimously to approve the FY2017 budget totaling $35,840,600. A copy of the exhibit is attached to these minutes.

B. Approval of 2016 Business Honor Roll
   Dr. Reviea requested the School Board approve the Business Honor Roll, recognizing those businesses who had contributed to our schools during this school year, as well as approving the resolution naming three of those businesses to the VSBA Business Honor Roll. She reminded that the presentation of these awards would take place at the May meeting. Mr. Ramsey read the resolution into the minutes.
   
   On a motion by Mr. Lobb, seconded by Mr. Grogan the Board voted unanimously to approve the 2016 Business Honor Roll as presented. A copy of the exhibit is attached to these minutes.

C. Approval to Surplus Vehicles and Equipment
   Dr. Reviea requested the School Board authorize the sale of the several specific pieces of surplus equipment and vehicles on GovDeals.com. She explained these items are deemed to be beyond repair and have been taken out of service.
   
   On a motion by Ms. Kleiner, seconded by Mr. Lobb the Board voted unanimously to authorize the sale of the surplus equipment and vehicles listed above on GovDeals.com. A copy of the exhibit is attached to these minutes.

VIII. PUBLIC INPUT
Matthew Callihan, student teacher at McSwain, address the Board regarding the Leeway Bikes program and other potential uses for the refurbished bikes.

The Board adjourned the regular meeting at 7:14 p.m.