



Volunteer Agreement Application

School Year: _____

A Volunteer is defined as a person who has chosen to donate his/her time and talent, without compensation, benefits or other remuneration, to assist the instructional/athletic/operational programs in Staunton City Schools in an effort to enhance instruction and to promote learning opportunities.

Volunteer's Information

Full Legal Name: _____ Date of Birth (DOB): _____

Address: _____ City _____ State _____ ZIP _____

Phone: (H) _____ (C) _____ (W) _____

Email Address: _____

Volunteering Interests

This is a:

New Application Renewal

I am volunteering in capacity as:

Parent/Guardian Relative Community Member Business SCS Employee

I prefer to volunteer at the following school(s):

Robert E. Lee H.S. Shelburne M.S. Ware E.S. Bessie Weller E.S. McSwain E.S. Dixon PK

I am available:

Monday Tuesday Wednesday Thursday Friday

Areas of Interest(s)-See Volunteer Handbook for Examples

Clerical Volunteer Bus Monitor
 Instructional Volunteer Building and Grounds Volunteer
 Resource Volunteer Other _____
 Special Activities Volunteer (i.e. Volunteer Athletic Coaching) Mentor
 Library Volunteer

STAUNTON CITY SCHOOLS

Volunteer Application Disclosure Form

The safety and security of the school community is top priority of Staunton City Schools. For your protection and that of the students and staff, the school system may conduct a background check including but not limited to the Virginia Department of Social Services/Child Protective Services Central Registry, National Sex Offender Registry or the FBI/State Police. Anyone convicted of a misdemeanor or felony offense, especially an offense against a minor, may be disqualified from volunteering depending upon the nature and time of the offense and/or volunteer activity.

- 1. Have you ever been convicted of, or entered a plea of guilty or no contest to, a felony anywhere in the United States or a criminal offense in another country or a U.S. territory? Yes No

- 2. Have you ever been convicted of, or entered a plea of guilty or no contest to, a misdemeanor involving children (minor) and/or involving drugs (not alcohol)? Yes No

- 3. Have you ever been the subject of a “founded” complaint of child abuse and/or neglect by the Department of Social Services (Child Protected Services)? Yes No

If the answer to any of these questions is “Yes”, please explain in detail.

Disclosure Statement

The statements made by me in this application are true and complete to the best of my knowledge. I understand that any willful misstatements or material omission on this application will be considered sufficient cause to disqualify me for volunteer opportunities with Staunton City Schools.

My signature below authorizes Staunton City Schools to conduct a background investigation, and authorizes the release of information in connection with my application for volunteering. This investigation may include such information as criminal or civil convictions, driving records, previous employers and educational institutions, personal/professional references, and information from other appropriate sources. I waive my right of access to any such information, and without limitation hereby release the school division and the reference source from any liability in connection with its release or use. This release includes the sources cited above and specific examples as follows: the local law enforcement agency, information from the Central Criminal Records Exchange, National Sex Offender Public Registry, information from the Virginia or other State Department of Social Services Child Protective Services Unit and any locality to which they may refer for release of information pertaining to any findings of child abuse and/or neglect investigations involving me. I understand the information will be kept confidential to the extent permitted by law. Additionally, I understand that I am offering my services without compensation as a volunteer. I assume full and complete responsibility for my own actions while serving as a volunteer for Staunton City Schools. I agree to hold the Staunton City Schools harmless from any liability resulting from my actions.

Volunteer Athletic Coach (ONLY)

As a volunteer coach, I agree to and comply with the Coaches' Responsibilities identified in the Coaches' Handbook. I agree to assume full responsibility for such participation and release Staunton City Schools from any damages which I may sustain thereby. I have chosen to volunteer and understand that the school division may determine, at any time and for any reason, my services as a volunteer are no longer necessary. Furthermore, at any time and for any reason, I may withdraw my services as a volunteer.

Current Staunton City Schools' Employee:

I understand and agree that my voluntary position is not being performed in the course and scope of my regular employment with Staunton City Schools. I acknowledge and agree that my services as a volunteer are not closely related to my duties and responsibilities as an employee. I understand that my withdrawal from volunteering will not affect my continued employment with Staunton City Schools.

Volunteer Signature:

Signature: _____

Date: _____

OFFICE USE ONLY

Name of Person Verifying Application: _____

Date of Verification: _____

National Sex Offender Public Registry Checked: Yes No

Volunteer Application is: Approved Denied

Signature

Date

For Volunteer Athletic Coaches:

It is my recommendation that the following individual be allowed to volunteer as a coach with Staunton City Schools.

Name of coach: _____

Returning Volunteer Coach (circle one) yes no

Sport: _____ Season: _____

Circle one: Varsity JV

Signature - Athletic/Activities Director
(If Applicable)

Date

Signature-Principal

Date