

Staunton City School

2016-2017 Procedures for Pre-payment

Staunton City Schools will accept prepayment of lunch accounts by cash, check or online at myschoolbucks.com.

- * Pre-payments can be made for any given period of time: a day, a week, a month or even the entire school year.
- * If paying by check, please put the money in a sealed envelope labeled with the student's full name and lunch ID
- * Pre-payments may be mailed or taken directly to the school to the attention of the cafeteria manager.
- * **No cash will be returned to a student who presents a check for meal prepayment.**
- * Account balances from the prior school year roll over to the new school year, if you are leaving the district or graduating place contact the School Nutrition Supervisor for account balance details.
- * Meal charges are also reflected in the student's meal account balance. **Students with meal charges will not be allowed to purchase with cash or charge a la carte food items. Cash rendered will be applied to balances owed.**
- * Security for our lunch system relies in students not sharing their individual account number.
- * **Students who receive free or reduced lunch also qualify for free or reduced breakfast.**

2016-2017 Procedures for Meal Charges:

It is the parent or guardian's responsibility to keep track of their child's account balance

- * A **meal charge** is defined as a **short-term** loan for a child to eat because the child has forgotten or lost money for that day. **Students with negative charge balances at \$25.00 or greater will be served an alternate lunch only.**
- * Cafeteria Managers, through the use of the computerized food service accounting network, will allow and record charges, collect monies for payment of charges each morning, and issue charge notices as deemed necessary.
- * Parents will be notified weekly , through an automated call system and email notification, when a student has any outstanding charges. Please make sure your contact information is up to date. **Parents are expected to pay meal charges in a timely manner at all school levels and are expected to keep informed of account balances.**
- * **If you have a negative balance carried forward from the 2015-2016 school year. Please make prompt payment of any past due amount. Contact the School Nutrition Supervisor at 540-332-3920 if you need to set up payments.**
- *if you have questions regarding your child's account balance, please call the cafeteria manager at your school.

Applications for free or reduced price meals can be submitted at any time during the school year.

Federal regulations prohibit the giving of free meals to children who do not qualify for free meals.

The School Nutrition Staff is proud to be a part of the educational program in Staunton City Schools. We strive to provide healthy and nutritious meals for all young people to help them to be their best in the learning environment. We encourage all parents to visit the school cafeteria and enjoy school breakfast or lunch with your child.

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Staunton, VA 24401

Telephone
(540)332-3920
Fax (540) 332-3924

For questions contact SNP Supervisor

Prepayment Meal Schedule School Year 2016-17

MONTHS	# OF SCHOOL DAYS		elem BF	MS/HS BF	elem lunch	mid/high lunch	MONTHLY ELEM BF	MONTHLY ELEM LUNCH	MONTHLY MS/HS BF	MONTHLY MS/HS LUNCH
AUGUST	17	Full Paid	\$1.30	\$1.60	\$2.50	\$2.85	\$22.10	\$42.50	\$27.20	\$48.45
		Reduced	\$0.30	\$0.30	\$0.40	\$0.40	\$5.10	\$6.80	\$5.10	\$6.80
SEPTEMBER	21	Full Paid	\$1.30	\$1.60	\$2.50	\$2.85	\$27.30	\$52.50	\$33.60	\$59.85
		Reduced	\$0.30	\$0.30	\$0.40	\$0.40	\$6.30	\$8.40	\$6.30	\$8.40
OCTOBER	20	Full Paid	\$1.30	\$1.60	\$2.50	\$2.85	\$26.00	\$50.00	\$32.00	\$57.00
		Reduced	\$0.30	\$0.30	\$0.40	\$0.40	\$6.00	\$8.00	\$6.00	\$8.00
NOVEMBER	18	Full Paid	\$1.30	\$1.60	\$2.50	\$2.85	\$23.40	\$45.00	\$28.80	\$51.30
		Reduced	\$0.30	\$0.30	\$0.40	\$0.40	\$5.40	\$7.20	\$5.40	\$7.20
DECEMBER	14	Full Paid	\$1.30	\$1.60	\$2.50	\$2.85	\$18.20	\$35.00	\$22.40	\$39.90
		Reduced	\$0.30	\$0.30	\$0.40	\$0.40	\$4.20	\$5.60	\$4.20	\$5.60
JANUARY	20	Full Paid	\$1.30	\$1.60	\$2.50	\$2.85	\$26.00	\$50.00	\$32.00	\$57.00
		Reduced	\$0.30	\$0.30	\$0.40	\$0.40	\$6.00	\$8.00	\$6.00	\$8.00
FEBRUARY	18	Full Paid	\$1.30	\$1.60	\$2.50	\$2.85	\$23.40	\$45.00	\$28.80	\$51.30
		Reduced	\$0.30	\$0.30	\$0.40	\$0.40	\$5.40	\$7.20	\$5.40	\$7.20
MARCH	17	Full Paid	\$1.30	\$1.60	\$2.50	\$2.85	\$22.10	\$42.50	\$27.20	\$48.45
		Reduced	\$0.30	\$0.30	\$0.40	\$0.40	\$5.10	\$6.80	\$5.10	\$6.80
APRIL	19	Full Paid	\$1.30	\$1.60	\$2.50	\$2.85	\$24.70	\$47.50	\$30.40	\$54.15
		Reduced	\$0.30	\$0.30	\$0.40	\$0.40	\$5.70	\$7.60	\$5.70	\$7.60
MAY	18	Full Paid	\$1.30	\$1.60	\$2.50	\$2.85	\$23.40	\$45.00	\$28.80	\$51.30
		Reduced	\$0.30	\$0.30	\$0.40	\$0.40	\$5.40	\$7.20	\$5.40	\$7.20
JUNE	0	Full Paid	\$1.30	\$1.60	\$2.50	\$2.85	\$0.00	\$0.00	\$0.00	\$0.00
		Reduced	\$0.30	\$0.30	\$0.40	\$0.40	\$0.00	\$0.00	\$0.00	\$0.00
	182	Reduced	\$0.30	\$0.30	\$0.40	\$0.40	\$0.00	\$0.00	\$0.00	\$0.00
YEARLY		Full Paid					\$236.60	\$455.00	\$291.20	\$518.70
TOTALS		Reduced					\$54.60	\$72.80	\$54.60	\$72.80

Elementary Breakfast - \$1.30; Elementary Lunch - 2.50

Middle/High School Breakfast - \$1.60; Lunch- \$2.85

Adult Breakfast - \$1.90, Lunch- \$3.55

All Schools - Reduced Breakfast - \$.30; Reduced Lunch - \$.40 Extra Milk \$.50

*The above amounts do not reflect funds needed for extra milk or any other a la carte items that are sold in the schools.

*Ala Carte items will not be sold to students with negative account balances.

*The cost of milk purchased with a packed lunch is \$.50 regardless of Free and Reduced Eligibility

*Water or juice may not be substituted in a reimbursable meal for milk.

There will always be a charge for these items if purchased as such.

**IF YOUR HOUSEHOLD QUALIFIES FOR FREE OR REDUCED LUNCH
YOUR HOUSEHOLD ALSO QUALIFIES FOR FREE OR REDUCED BREAKFAST!**